



## INEX – Sdružení dobrovolných aktivit

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# Kukátko do Světa

## Introduction

Kukátko do světa (Peephole to the World) is a cycle of presentations and discussions, taking place in different region of the Czech Republic, where our volunteers use and pass on their experience from the projects around the world.

We would like with this information to help you in preparation of your presentation and to give you some frame of the presentation! We hope that these guidelines will help you for making interesting and nice presentation of your volunteering stay in some country around the world.



## Venue

For organizing and preparing this event we are offering three possibilities:

- ❖ INEX –SDA office in Prague;
- ❖ Training Centre of INEX- SDA in Kosteleckych Horkach;
- ❖ Presentation could be also organized in some public place in Prague (kavarna or something similar) it depends of the number of participants and possibilities;

## Dates

The proposed calendar for this season of Kukatko do Sveta is the following one:



- ❖ **Date:** 24.09 **Time :** 18:00 **Place:** Kosteleckych Horkach – Blue House
- ❖ **Date:** 30.09 **Time:** 18:00 **Place:** Prague
- ❖ **Date:** 08.10 **Time:** 18:00 **Place:** Kosteleckych Horkach – Blue House
- ❖ **Date:** 14.10 **Time:** 18:00 **Place:** Prague
- ❖ **Date:** 22.10 **Time:** 18:00 **Place:** Kosteleckych Horkach – Blue House
- ❖ **Date:** 05.11 **Time:** 18:00 **Place:** Kosteleckych Horkach – Blue House
- ❖ **Date:** 11.11 **Time:** 18:00 **Place:** Prague
- ❖ **Date:** 25.11 **Time:** 18:00 **Place:** Prague

<h2>Presentation</h2>	<p>Normally the presentation is slide presentation and the way of presenting in most of the cases depends of the volunteer idea! But we would like to help you and give you some advices for easier way of preparing your presentation!!</p> <ul style="list-style-type: none"> <li>❖ Not more than 50 slides or pictures!</li> <li>❖ Presentation could be made like kind of story!</li> <li>❖ Presenting the project and your volunteering part in the project!</li> <li>❖ Information about the country!</li> <li>❖ You could combine this presentation with some small workshop!</li> </ul> <p>If you decide to put also text on slide presentation, our advice is that text to be short and clear, showing just some points</p> <p>Notice: Don't forget this is just some guidelines of the presentation, but still your presentation is up to you and your idea and imagination!</p> <p><b>Optional time: 45 minutes</b></p>
<h2>Discussion</h2>	 <p>After the presentation is starting the discussion and usually the participants on the presentation they have a lot of questions which is making more interesting the whole evening and learning more and normally sharing experiences.</p> <p><b>Optional time: 30 minutes</b></p>
<h2>Traditional food/Snacks</h2>	<p>After the presentation this is not necessary, but would be nice if the volunteer prepare some traditional food form that country, where all the present participants on the presentation will have opportunity to try a bit from this food!</p> <p>Beside the food also could be served some drinks! <b>Optional time: 30 minutes</b></p>
<h2>Music</h2>	<p>The whole presentation could be followed by music from presented country but usually the best time is when the presentation will finish and people will have none formal discussion!</p>
<h2>Facilities</h2>	<p>INEX –SDA for your presentation will provide:</p> <ul style="list-style-type: none"> <li>❖ Presentation space!</li> <li>❖ INEX – SDA will send the official invitation to all volunteers for your presentation!</li> <li>❖ We will provide notebook and projector for the presentation, just is necessary your presentation to be ready on your flash disc!</li> </ul>
<h2>Contacts/information</h2>	<p>For more information and taking participation, please do not hesitate to contact the following contacts: e-mail: <a href="mailto:volunteer@inexsda.cz">volunteer@inexsda.cz</a> or e-mail: <a href="mailto:info@inexsda.cz">info@inexsda.cz</a></p>